

## St. Damien Parish Council Minutes Monday, January 14, 2019

<b>Council Members</b>	<b>Present?</b>	<b>Committee Affiliation</b>
<b>Elected Council Members</b>		
Peter Arsenault <b>President</b>	Y	Building & Grounds
Mark Caron <b>Vice President</b>	Y	Evangelization
Vicky Ascherman <b>Secretary</b>	Y	Liturgy
Kevin Deneen	N	
Marie Dixon	Y	Liturgy
Ellen Messina	Y	Social Action
Paul Pagenkopp	N	
Jackie Reardon	Y	Building & Grounds
Bill Schoner	Y	Building & Grounds
Michael Stewart	Y	Evangelization
Susan Tague	N	Evangelization
Michael Volpe	N	
Jim Welsh	Y	Social Action
<b>Ex Officio Members</b>		
Reverend John Melnick: <b>Pastor</b>	Y	
Reverend Dairo Diaz: <b>Parochial Vicar</b>	Y	
Deacon Carl Lickwar	Y	
Deacon Al Cala	Y	
<b>Lay Trustees</b>		
Stan Kulas	Y	
Mary Lou Peters	Y	
<b>Non-elected Members</b>		
Cyndie Glick: Religious Education	Y	
Patricia Martin - School Principal	Y	
Karla Neville – Associate Principal	Y	
<b>Guests</b>		
Susan Fousea	Y	
Janet Pieper	Y	

**St. Damien of Molokai Parish Council**  
**St. Joseph's Church**  
**January 14<sup>th</sup> 2019, 6:00 PM**

**Agenda**

- I. **Call to Order & Opening Prayer** – The meeting was called to order at 6:00 p.m. by Parish Council President Peter Arsenault. Pete. Father Melnick led Parish Council in Prayer
- II. **Scripture Reading**-Stan Kulas (Proverbs 14)
- III. **Attendance & Ministry Affiliation** - Vicky Ascherman
- IV. **New Business:**
  - a. Review & Acceptance of Council Minutes – A motion to approve November 2018 council minutes was made by Marie Dixon seconded by Jim Welsh. Unanimously approved.
  - b. Report from Standing Committees

**Liturgy:** Stan Kulas

- Last Liturgy meeting held at 1/10/2019, St. Gabriel Hall

Advent

- 100% participation with lighting of Advent Candles at both churches
- Giving Tree – once again good participation
- Christmas decorations in both churches
- Christmas pageant – Need additional microphones for next year. Also recommended next years be held at St. Gabriel Church
- Christmas Mass at St. Joseph had sparse attendance

Lent

- Theme this year is a *Wailing Wall* in both churches
- Stations of the Cross held this year at St. Joseph Church
- Do You Believe Series - Wednesdays during Lent
- Soup for the Soul – Thursdays during Lent
- Bible study on Tuesdays
- Purple and white prayer books ordered for Lent and Easter – distributed both Churches
- Confessions Mondays during Lent: 12:30 pm St. Gabriel and 6:30 pm St. Joseph

**Building & Grounds:** Pete Arsenault / Fr. Melnick

- Planning a walk around to inspect all buildings/structures with committee members
  - Prioritize and list maintenance requirements
  - Update a/o establish vendor list for maintenance
  - Date TBD

**Social Action:** Ellen Messina / Jim Welsh

- Completed a reach out to all committee leaders to update ministry information including chairperson(s) and contact information.
- Created a single matrix streamlining all ministries into one St. Damien of Molokai ministry list
- Town Hall - Ministry Planning
  - Prepared 3 documents for distribution:
    - List of Ministries – combined list of all St Damien of Molokai committees/ministries

- email being sent to all ministry leads informing them of Town Hall Meeting
  - Bulletin flyer containing purpose and date of Town Hall meeting(s)
- Primary Town Hall: 2 Feb 2019, 4:00-6:00pm, St. Gabriel Hall
- Alternate Town Hall [snow day]: 3 Mar 2019, 4:00-6:00pm, St Gabriel Hall
- Ministry's will display items and refreshments served
- Focus outreach to new parishioners

**Evangelization:** Michael Stewart

- Luke 15 - Lost Sheep
- Build a diverse team to speak for the broader community
- Discussed possible goals for St. Damien of Molokai example: 50-100% in one year, 70% in 2 years.
- Council agreed evangelization team will establish recommended goals for next Parish Council meeting consideration
- Work with existing ministries to evangelize their work and members
- Try and check old directories for "lost parishioners"
- Focus on God & Eucharist - Fr. Diaz

**St. Gabriel School:** Patty Martin/Karla Neville

- Projects - Giving tree/Santa shop
- New Year blessing of school
- Working on National Accreditation - ongoing
- Catholic Schools Month
- Teacher luncheon on February 5<sup>th</sup> 2019
- Working towards becoming a plastics free school/global warming awareness
- Knights of Columbus Spelling Bee
- Had a walk to Windsor Police Department, aired on Channel 3 local
- Making sandwiches for Emma Care

**Religious Education:** Cyndie Glick

- Projects - Support for troops & Letters to seminarians
- Kid connection bulletin available entrances at each church
- Faith formation workshop preparations
- January 26th First Reconciliation
- January 27th Confirmation Retreat at Holy Family
- Confirmation St. Joseph Cathedral March 2, 2019
- February C2 students wrap of foodbank collection
- C2 has 36 students & C1 has 25 students this year

**Pastor's Report:** Fr. Melnick

- Synod names were submitted – waiting on feedback from Archdiocese
- Forward in Faith Campaign is ending February 2019. Current contributions = \$480K. More announcements to follow.
- Archbishop will release a list of Priests implicated in the pedophile crisis. Council discussed methods of getting ahead of the Archdiocese and news media announcement.
- Fr. Melnick will attend a meeting at Archdiocese discussing the issue and their plans for distribution
- Council recommended Fr. Melnick personally write a letter to Parishioners regarding the issue. Letter will be mailed vs. attached to bulletin.

- Parking Lot at St. Gabriel Church has town approval. New parking area will contain 74 individual parking space with appropriate lighting throughout.
- All trees were cleared in preparation of construction, water discharge plan approved by Loomis
- Michael Pieper is working on bids for the construction
- According to Town of Windsor St Damien of Molokai will need a survey of St. Joseph cemetery before a permit is issued to repave cemetery roads
- Jonathan working on parish website - Pete Arsenault will continue to assist. Goal is to go live ASAP

**Next Meeting Date:** 11 March 2019 at 6:00 pm, St Gabriel Church

**Scripture reading:** Mark Caron:

**Closing Prayer:** Fr. Diaz.

**Adjournment:** Pete Arsenault 7:25pm